

STUDENT'S NAME _____

Listed below are the classes which are offered for the **2022-2023** school year. Place an X in the appropriate box(es) indicating your first and second choice for your child. If you only want a specific class, do not mark a second choice. If you mark two choices and your first choice is full, but your second choice is available, we will place your child in your second choice and add them to the waitlist for your first choice. If both of your class choices are full, we will contact you.

If you are unsure of the appropriate class please call our office for assistance, 770-590-0434. Class placement is based on the child's age as of September 1, 2022.

	<u>1st Choice</u>	<u>2nd Choice</u>
12-18 months, Monday & Wednesday (and walking)	<input type="checkbox"/>	<input type="checkbox"/>
12-18 months, Tuesday & Thursday (and walking)	<input type="checkbox"/>	<input type="checkbox"/>
18-24 months, Monday & Wednesday	<input type="checkbox"/>	<input type="checkbox"/>
18-24 months, Tuesday & Thursday	<input type="checkbox"/>	<input type="checkbox"/>
2 year olds, Monday & Wednesday	<input type="checkbox"/>	<input type="checkbox"/>
2 year olds, Tuesday & Thursday	<input type="checkbox"/>	<input type="checkbox"/>
Older 2 year olds, Monday & Wednesday (turning 3 between Sep 2 and Dec 31)	<input type="checkbox"/>	<input type="checkbox"/>
Older 2 year olds, Tuesday & Thursday (turning 3 between Sep 2 and Dec 31)	<input type="checkbox"/>	<input type="checkbox"/>
3 year olds, Tuesday & Thursday*	<input type="checkbox"/>	<input type="checkbox"/>
3 year olds, Monday, Wednesday & Friday*	<input type="checkbox"/>	<input type="checkbox"/>
3 year olds, Tuesday, Wednesday & Thursday*	<input type="checkbox"/>	<input type="checkbox"/>
3 year olds, Monday through Thursday*	<input type="checkbox"/>	<input type="checkbox"/>
Older 3 year olds, Tuesday, Thursday & Friday (turning 4 between Sep 2 and Dec 31)*	<input type="checkbox"/>	<input type="checkbox"/>
4 year olds, Monday, Wednesday & Friday*	<input type="checkbox"/>	<input type="checkbox"/>
4 year olds, Monday-Thursday*	<input type="checkbox"/>	<input type="checkbox"/>
Early 5's, Monday-Friday (turning 5 between Sep 2 and Dec 31)*	<input type="checkbox"/>	<input type="checkbox"/>
Kindergarten, Monday-Friday (must be 5 by Sep 1)*	<input type="checkbox"/>	<input type="checkbox"/>

*All children registering for a class designed for children ages 3 years and older must be **completely potty trained** to attend.

BURNT HICKORY BAPTIST CHURCH WEEKDAY
EDUCATION REGISTRATION FORM
(2022-2023)

___ New Student ___ Returning Student*

*Current Class/Teacher: _____

DATE OF REGISTRATION: _____

CHILD'S FULL NAME: _____ AGE AS OF SEPT. 1 _____

NAME CHILD IS CALLED: _____ SEX: _____ BIRTHDATE: _____

ADDRESS: _____ PRIMARY PHONE: _____

CITY AND ZIP: _____ RELIGIOUS AFFILIATION: _____

CHURCH YOUR FAMILY ATTENDS: _____

CURRENT MARITAL STATUS (circle one): MARRIED SINGLE SEPARATED DIVORCED WIDOWED

MOTHER'S NAME: _____ OCCUPATION: _____

CELL PHONE: _____ WORK PHONE: _____ BIRTHDATE: _____

FATHER'S NAME: _____ OCCUPATION: _____

CELL PHONE: _____ WORK PHONE: _____ BIRTHDATE: _____

FAMILY EMAIL ADDRESS: _____

NAMES OF SIBLINGS:	AGE:	BIRTHDATE:
_____	_____	_____
_____	_____	_____
_____	_____	_____

OTHER PEOPLE LIVING WITH YOU:	RELATION:
_____	_____
_____	_____

ALLERGIES? _____ OTHER MEDICAL CONCERNS? _____

HOW DO THESE AFFECT CHILD? _____
(USE BACK OF PAGE IF NECESSARY) *ADDITIONAL DOCUMENTATION MAY BE REQUIRED

LOCAL CONTACT/ PICKUP, OTHER THAN PARENT, IN CASE PARENTS CANNOT BE REACHED:

NAME: _____ PHONE: _____

NAME: _____ PHONE: _____

NAME: _____ PHONE: _____

CHILD'S DOCTOR: _____ PHONE: _____

PERMISSION IS GRANTED TO THE STAFF OF BURNT HICKORY WEEKDAY EDUCATION PROGRAM TO MEET THE NEEDS OF MY CHILD IN CASE OF EMERGENCY.

PARENT'S SIGNATURE: _____

I would like more information on Burnt Hickory Baptist Church. _____ yes _____ no

FOR OFFICE USE ONLY

Date _____ Class _____ Initials _____ Payment Type _____ Notes _____

STUDENT'S NAME _____

Notice Of Exemption From Licensure

Burnt Hickory Baptist Church Weekday Education Program is not licensed by the State of Georgia and is not required to be licensed. We operate under a license exemption.

Our Letter of Exemption is posted in the Weekday Education office, along with our Certificate of Recognition as *A School of Excellence for Young Children* from the United Methodist Preschool Association of the North Georgia Conference, and a Certificate of Completion as *A Preschool of Excellence* by the Noonday Baptist Association.

I have been advised and understand that Burnt Hickory Weekday Education Program is not licensed.

(Signature of Parent or Guardian)

(Date)

Please review the policies below, initial each and sign and date at the bottom.

Class List Information

_____ I give permission to Burnt Hickory Weekday Education Program to print your child's name, parent's name, parent's cell number, and parent's email address on a class list. This list would be distributed only to other families in your child's class for school use only.

Photo Policy

_____ I understand during the school year photos are taken of children and classes for school use only. Photos will be shared with parents through the brightwheel app. Photos will not be shared by our school on social media sites.

Live Streaming Video on Burnt Hickory Baptist Church Website

_____ I understand that Burnt Hickory Baptist Church may offer, on the church website, live streaming of the Weekday 4's, Early 5's and Kindergarten Christmas program and/or End of the Year program/Graduation. I understand that these programs will only be available to view during the event and a private link may be available to the families after the event.

Teacher Requests

_____ I understand that no request for a specific teacher will be taken for the 2022-2023 school year. Each child will be placed by the director.

Health and Wellness Policies

_____ I understand a certificate of immunization (form 3231) or notarized exemption form are due on or before the first day of school. My child will not be allowed to attend without meeting this requirement. Immunization forms may expire during the school year, therefore must be renewed within 30 days of expiration.

_____ I understand all children attending 3-year-old classes and above must be potty trained and able to independently use the restroom when school begins. Each child in classes for 3-year-olds and above should be wearing underwear, not Pull-ups or diapers, at school.

(Signature of Parent or Guardian)

(Date)

STUDENT'S NAME: _____

FINANCIAL COMMITMENT 2022-2023 SCHOOL YEAR

I understand that my financial commitment to Burnt Hickory Baptist Church Weekday Education Program includes a registration fee, activity fee and cleaning fee as well as tuition. _____
initials

I understand that the registration fee is non-refundable. _____
initials

I understand that my child is enrolling for the entire school year and that tuition is based on an annual fee, paid in ten installments, and is not a fee per day or a fee per month. Refunds will not be given for sick days, inclement weather days, holidays, or circumstances beyond our control. _____
initials

I understand that the first tuition payment is due by June 1, 2022. If withdrawal becomes necessary, a refund of the first tuition payment may be given provided that notice of withdrawal is made in writing prior to June 30, 2022. No first payment refunds will be issued after July 1, 2022. _____
initials

I understand that beginning in August, the remaining nine payments will be due on the 5th of the month preceding the month of attendance. Payment will be considered late after the 15th of the month and a late charge will be assessed. The remaining nine payments are due on the 5th of school months August 2022 through April 2023. _____
initials

I understand that all children enrolled in the program have an activity fee and cleaning fee due in July. The activity fee for Kindergarten students includes a book fee. _____
initials

I understand that if I decide to withdraw my child written notice is required. I understand that after school begins, a thirty (30) day written notice is required. _____
initials

I understand that non-payment of tuition subjects my child to dismissal from the program. _____
initials

(Signature of Parent or Guardian)

(Date)

NOTICE OF NONDISCRIMINATORY POLICY AS TO STUDENTS

Burnt Hickory Baptist Church Weekday Education Program admits students of any race, color, national and ethnic origin to all rights, privileges, programs, and activities generally accorded or made available to students at the school. It does not discriminate on the basis of race, color, national and ethnic origin in administration of its educational policies, admissions policies, scholarship and loan programs, and athletic and other school-administered programs.