

# **FOOD SERVICE ASSISTANT**

## **JOB DESCRIPTION**

### **OBJECTIVE:**

The Food Service Assistant is a part-time, non-exempt position that reports to the Director of Food Service. The Food Service Assistant will aid the Food Service Director in the duties to provide quality food service for all events, ministry and non-ministry. A knowledge of quantity cooking is not necessary. Will receive training and guidance that meets criteria listed

### **RESPONSIBILITIES:**

1. Available to work flexible hours and willing to work as needed
2. Able to work with and relate to members, staff and guests with a Christ-like attitude
3. Able to follow recipes
4. Able to lift heavy items
5. Willing to do whatever it takes to “get dinner on the table:
  - a. Preparing of food
  - b. Cooking
  - c. Washing dishes
  - d. Verifying incoming orders
  - e. Stocking supplies
  - f. Checking inventory
  - g. Serving at events
  - h. Cleaning up after events
6. Aid Food Service Director follow the food service program according to policies and procedures and federal/state requirements.
7. Other duties as assigned by the Food Service Director or Business Administrator.